

仓库主管 – Warehouse Supervisor (m/f) AKG Taicang

Tradition and Innovation

Since 1919 the AKG Group is a specialist in the field of heat transfer. Our group of companies is financially sound, innovative and expanding. With about 2,500 employees at 12 locations in Europe, the Americas and Asia we develop and produce heat exchangers for a multitude of application areas and branches.

AKG Thermal Systems (Taicang) Co., Ltd. is a wholly owned subsidiary of the German based AKG Group and has been successful in China since 2003. With a strong in-house engineering team, we offer cooling solutions to local and Global Key Accounts. We cover a worldwide field of construction equipment, high-speed trains, high-performance cars, home appliances, agriculture, etc.

Tasks and Responsibilities

- Responsible for the overall work and daily work management of the warehouse, coordinate the work between the warehouse and all functional departments;
负责仓库整体工作事务及日常工作管理，协调仓库与各职能部门之间的工作；
- According to the requirements, organize and coordinate the warehouse workers to complete the material receiving, material delivery tasks and follow up the disposal of abnormal ;
根据要求，组织协调仓管人员完成收料、发料任务并跟踪处置异常；
- Responsible for the warehouse inventory- check, ensure the card, account, goods consistent;
负责组织仓库盘点工作，确保卡、帐、物一致；
- Conduct work guidance and business knowledge training for warehouse staff, and evaluate and examine warehouse staff regularly;
对仓库人员进行工作指导、业务知识培训，定期对仓库人员进行评价、考核；
- Conduct on- site supervision and management of warehouse area, implementation status of 5S, implementation status of visual management and check records;
对仓库区域进行现场监督管理、5S的推行状况、目视化管理的执行状况并进行检查记录；
- fulfilling other tasks assigned by supervisor;
完成上级交办的其他工作任务。



Job Qualifications

- College degree or above, major in warehousing, logistics is preferred;
大专及以上学历，仓库、物流等相关专业优先；
- Minimum 5 years working experience with warehouse management, at least 3 years at supervisor level;
5年以上仓库工作经验，至少3年主管经验；
- Good computer skills, able to use office software, with ERP experience;
熟练使用电脑及办公软件，有ERP系统经验；
- Working carefully and conscientious, find problems timely reporting to the supervisor.
工作仔细认真，有责任心，发现问题及时向领导汇报。

Work place: Taicang, Jiangsu, PR China

Starting date: as soon as available

Application to:

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